



Shahjalal University of Science & Technology
Sylhet-3114, Bangladesh
Invitation for Tender

01.	Ministry/Division	Ministry of Education			
02.	Agency	University Grants Commission of Bangladesh (UGC)/ Shahjalal University of Science and Technology, Sylhet (SUST)			
03.	Procuring Entity Name	Head, Central Procurement Cell, SUST, Sylhet.			
04.	Procuring Entity District	Sylhet			
05.	Invitation for	Mentioned in identification of Packages (Sl. No: 15)			
06.	Invitation Ref No & Date	Tender No. PD/CPC/403/Rev/2024-25/21, Date: 20.02.2025			
KEY INFORMATION					
07.	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
08.	Budget and Source of Funds	GOB, Revenue 2024-25			
PARTICULAR INFORMATION					
09.	Tender Last Selling Date from Bank	04.03.2025	3:00 pm		
10.	Tender Closing Date and Time	05.03.2025	03:00 pm		
11.	Tender Opening Date and Time	05.03.2025	03:10 pm		
12.	Selling Tender Document	Sonali Bank Ltd, Shahjalal University of Science & Technology Branch, Sylhet			
	Receiving and Opening Tender Document	Office of the Director of Planning & Development, SUST, Sylhet			
13.	Delivery Location	Department of Bangla, SUST, Sylhet.			
INFORMATION FOR TENDERER					
14.	Eligibility of Tenderer	a) Reputed Tenderer/ Supplier who have minimum 3(three) years of general experiences of goods supply in Govt/ Semi-Govt/ Autonomous Organizations. b) The supply value of similar nature goods under 1 (one) contract as specific experience is minimum Tk. 13,00,000/- in the last three (3) years from Govt/Semi-Govt or Autonomous Organizations. c) The minimum amount of liquid asset or working capital or credit facility is Tk. 19,50,000/- d) The tenderer shall have updated Trade License, Tax Clearance Certificate and VAT Registration Certificate.			
15.	Tender Package No	Identification of Package(s)	Price of Tender Document (Tk.)	Tender Security Amount (Tk)	Completion Time
	CPC/GR-278	Supply of Computer and Printer for the Department of Bangla	1,000/-	60,000/-	30 Days
PROCURING ENTITY DETAILS					
16.	Name of Official Inviting Tender	Ahmed Mahboob Firdausi			
17.	Designation of Official Inviting Tender	Head, Central Procurement Cell and Director (In-Charge), Planning & Development			
18.	Address of Official Inviting Tender	Shahjalal University of Science & Technology, Sylhet-3114			
19.	Contact details of Official Inviting Tender	Phone: 02996687018	Fax: 02996687026	E-mail: cpc@sust.edu	Website: www.sust.edu
20.	1. The procuring entity reserves the right to accept or reject all tenders without assigning any reason whatever. 2. Tender security to be given in the form of Bank Draft/ Pay Order favouring " Head, Central Procurement Cell, SUST, Sylhet " 3. Due to unavoidable circumstances, if the tender can't be received and opened in the schedule date and time, the same will be received and opened on the next working day respectively at the same time at above mentioned office(s).				

20.02.2025
(Ahmed Mahboob Firdausi)
Head, Central Procurement Cell