



Shahjalal University of Science and Technology
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Establishment Teacher Branch-II
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Record Number: 37.01.9101.000.030.40.0690.10.288

Date: 16 May 2026

Office Order

The university authority is pleased to grant 8 (eight) days duty leave from 15 to 22 June 2026 to **Professor Dr. Mohammad Shaiful Alam Amin**, Department of Chemical Engineering & Polymer Science, Shahjalal University of Science & Technology, Sylhet, Bangladesh in attend to the Re- Tech Project meeting and Workshop, University of South -Eastern Norway, Norway, under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this university would not bear any expenses for his proposed visit.
3. That he would be bound to join the university after expiry of his leave.

16-05-2026
Sayed Salim Md Abdul Quadir
Registrar
Phone : 01711468636
E-mail : registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0690.10.288/1
(11)

Date: 16 May 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000..
2. Immigration Officer, Embassy of Norway, Dhaka, Bangladesh..
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh..
4. Dean, School of Applied Sciences and Technology, Sylhet, Bangladesh..
5. Head, Department of Chemical Engineering & Polymer Science, Shahjalal University of Science & Technology, Sylhet, Bangladesh..
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology.

7. Professor Dr. Mohammed Shaiful Alam Amin, Department of Chemical Engineering & Polymer Science, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology.
9. Additional Registrar, Council Branch, Shahjalal University of Science and Technology.
10. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology.
11. Mr Md Moynul Hoque, Assistant Registrar, Shahjalal University of Science and Technology.



A handwritten signature in black ink, appearing to read 'Kalam Ahmad Chowdhury'.

16-05-2026
Kalam Ahmad Chowdhury
Additional Registrar