



Shahjalal University of Science and Technology
Sylhet-3114, Bangladesh
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Office of the Registrar
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Record Number: 37.01.9101.000.030.40.0680.09.53

Date: 01 Feb 2026

Office Order

The university authority is pleased to grant 5 (five) days earned leave from 1 to 5 March 2026 along with weekly holidays & Eid-Ul-Fitr vacation from 6 to 28 March 2026 to **Professor Dr. Sadia Sultana**, Department of Computer Science and Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to visit United Kingdom and Schengen countries for personal purpose under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed visit.
3. That she would be bound to join the university after expiry of her leave.

In this connection the previous Record Number:

37.01.9101.000.030.40.0680.09.324 Date: 01 Dec 2025 is canceled.

01-02-2026

Sayed Salim Md Abdul Quadir

Registrar

Phone : 01711468636

E-mail : registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0680.09.53/1
(10)

Date: 01 Feb 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000. Bangladesh.,
info@moedu.gov.bd;
2. Immigration Officer, British High Commission, Dhaka, Bangladesh.,
dhaka.chancery@fcdo.gov.bd;
3. Immigration Officer, Shahjalal International Airport, Dhaka, Bangladesh,
info@hsia.gov.bd;
4. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology;
5. Head, Department of Computer Science and Engineering, Department of Computer Science and Engineering, Shahjalal University of Science and Technology;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Professor Dr. Sadia Sultana, Department of Computer Science & Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh,
sadia-cse@sust.edu;
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
9. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
10. Mr Md Moynul Hoque Assistant Registrar, SUST, Sylhet.,
moynulsust@gmail.com.

A handwritten signature in black ink, appearing to read "Kalam Ahmad Chowdhury".

02-02-2026

Kalam Ahmad Chowdhury
Additional Registrar