



Shahjalal University of Science and Technology
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Establishment Teacher Branch-II
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Record Number: 37.01.9101.000.030.32.0613.20.69

Date: 27 Jan 2026

Office Order

The university authority is pleased to grant study leave with pay to **Ms. Ayesha Ferdous Mita**, Assistant Professor, Department of Civil & Environmental Engineering, Shahjalal University of Science and Technology, Sylhet, Bangladesh for a period of **2 (two) years** with effect from 6 February 2026. She is released from her duties on the same day in order to join her proposed Ph.D course at **Monash University, Australia** under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. that this university would not bear any expenses for her proposed study.
3. that she would be bound to join the university after completion of her proposed course.
4. that she must submit her proof of admission within 03 (three) months from her supervisor or admission office of concern university.
5. that encourage her to affiliate SUST, during the period of study leave, in all research publications, patents, books etc.
6. that she would be bound to informed the university authority if she need to extend her leave as early as possible.

27-01-2026

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

Record Number: 37.01.9101.000.030.32.0613.20.69/1 (12)

Date: 27 Jan 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000;
2. Immigration Officer, Australian High Commission, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh.;
4. Professor Dr. Shannon Kilmartin-Lynch, Department of Civil and Environmental Engineering, Monash University Building 60, Level 1, 23 College Walk Clayton, VIC 3800, Australia;
5. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology;

6. Professor and Head, Civil and Environmental Department, Shahjalal University of Science and Technology;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
9. Additional Registrar, Council Branch, Shahjalal University of Science and Technology;
10. Ms. Ayesha Ferdous Mita, Assistant Professor, Department of Civil & Environmental Engineering, Shahjalal University of Science and Technology, Sylhet;
11. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
12. Mr. Md Moynul Haque, Assistant Registrar, Shahjalal University of Science and Technology, Sylhet. (please upload to the website)..



27-01-2026

Md. Nazmul Haque
Additional Registrar