



Shahjalal University of Science and Technology  
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Establishment Teacher Branch-II  
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**Record Number:** 37.01.9101.000.030.40.0926.18.25

**Date:** 09 Jan 2026

### Office Order

The university authority is pleased to grant 17( seventeen) days earned leave from 13 to 29 January 2026 to Mrs. Nujhat Nuri Sultana, Assistant Professor, Department of Physics, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to visit Saudi Arabia to perform Holy Umrah under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed visit.
3. That she would be bound to join this university after expiry of her leave.

09-01-2026

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

**Record Number:** 37.01.9101.000.030.40.0926.18.25/1 (10)

**Date:** 09 Jan 2026

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh;
2. Immigration Officer, Embassy of Soudi Arabia, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
4. Dean, School of Physical Sciences, Shahjalal University of Science and Technology;
5. Head of Department, Department of Physics, Shahjalal University of Science and Technology;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
8. Mrs. Nujhat Nuri Sultana, Assistant Professor, Department of Physics, Shahjalal University of Science and Technology, Sylhet-3114, Bangladesh;

9. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and

10. Mr. Md. Moynul Hoque, Assistant Professor, Office of the Registrar, SUST ( Please Uplode to the webside ).



A handwritten signature in black ink, appearing to read 'Md. Nazmul Haque'.

11-01-2026  
Md. Nazmul Haque  
Additional Registrar