



Shahjalal University of Science and Technology
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General Branch
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Record Number: 37.01.9101.000.030.60.0341.16.1006

Date: 18 Dec 2025

Office Order

The University authority is pleased to permit station leave winter vacation, christmas day, weekly holidays from 19/12/2025 to 01/01/2026 to **Mr. Mohammad Jakir Hossain, Upper Division Assistant in the Department of Food Engineering & Tea Technology**, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit Nepal under the following terms and conditions. His Passport Number is **A11377308**

1. That no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. That this University would not bear any expenses for his proposed visit.
3. That he would be bound to join the University after expiry of his leave.

18-12-2025

Sayed Salim Md Abdul Quadir

Registrar

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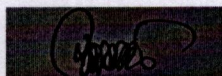
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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka-1000, Bangladesh;;
2. Immigration Officer, Nepal High Commission, Dhaka, Bangladesh.;
3. Immigration Officer, Shahjalal International Airport, Dhaka, Bangladesh;
4. Immigration Officer, M A G Osmani International Airport, Sylhet, Bangladesh;
5. Head, Department of Food Engineering and Tea Technology, Shahjalal University of Science and Technology;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
8. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
9. Mohammad Jakir Hossain, Upper Division Assistant, Department of Food Engineering & Tea Technology, Shahjalal University of Science and Technology, Sylhet, Bangladesh.



18-12-2025

A F M Miftaul Hoque
Additional Registrar