



Shahjalal University of Science and Technology  
Sylhet-3114, Bangladesh  
www.sust.edu | registrar@sust.edu  
Office of the Registrar  
+8802996632210

**Record Number:** 37.01.9101.000.030.40.0201.99.521

**Date:** 18 Dec 2025

**Office Order**

The university authority is pleased to grant 16 (sixteen) days earned leave from 05-01-2026 to 20-01-2026 to Dr. Shofiqur Rahman Chowdhury, Professor, Department of Social Work of Shahjalal University of Science and Technology, Sylhet, Bangladesh and permit to visit Saudi Arabia in order to perform Holy Umrah under the following terms and conditions:

that no salary or portion there of would be paid in foreign currency during his stay abroad.

that this university would not bear any expenses for his proposed visit.

that he would be bound to join the university after expiry of his visit.

18-12-2025

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

**Record Number:** 37.01.9101.000.030.40.0201.99.521/1 (9)

**Date:** 18 Dec 2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000;
2. Immigration Officer, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh;
4. Head of Department, Department of Social Work, Department of Social Work, Shahjalal University of Science and Technology;
5. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
6. Dr. Shofiqur Rahman Chowdhury, Professor, Department of Social Work of Shahjalal University of Science and Technology, Sylhet, Bangladesh;

7. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
8. Mr. Md Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh and
9. Personal File, -.



A handwritten signature in black ink, appearing to read 'Rasheda', written on a light-colored rectangular background.

18-12-2025  
Rasheda Khatun  
Additional Registrar