



Shahjalal University of Science and Technology  
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Office of the Registrar  
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**Record Number:** 37.01.9101.000.030.40.0680.09.324

**Date:** 01 Dec 2025

**Office Order**

The university authority is pleased to grant **35 (thirty-five) days earned leave from 2 March to 5 April 2026 to Professor Dr. Sadia Sultana**, Department of Computer Science & Engineering, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit United Kingdom and Schengen countries for personal purpose under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this university would not bear any expenses for her proposed visit.
3. That she would be bound to join the university after expiry of his leave.

01-12-2025  
Sayed Salim Md Abdul Quadir  
Registrar  
01711468636  
registrar@sust.edu

**Record Number:** 37.01.9101.000.030.40.0680.09.324/1  
(12)

**Date:** 01 Dec 2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000, Bangladesh.;
2. Immigration Officer, British High Commission,, Dhaka, Bangladesh.;
3. Immigration Officer, Embassy of France, Dhaka, Bangladesh.;
4. Immigration Officer, Shahjalal International Airport, Dhaka, Bangladesh.;
5. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology;

6. Head, Department of Computer Science and Engineering, Department of Computer Science and Engineering, Shahjalal University of Science and Technology;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
8. Professor Dr. Sadia Sultana, Department of Computer Science & Engineering, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
9. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;
10. Additional Registrar, Council Branch, Shahjalal University of Science and Technology;
11. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology and
12. Mr. Md. Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet..



A handwritten signature in black ink, appearing to read 'Kalam Ahmad Chowdhury'.

01-12-2025

Kalam Ahmad Chowdhury  
Additional Registrar