



Shahjalal University of Science and Technology
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General Branch
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Record Number: 37.01.9101.000.030.50.0112.04.708

Date: 20 Sep 2025

Office Order

The University Authority is pleased to grant 15 (Fifteen) days recreation leave from 07/10/2025 to 21/10/2025 affixing Durga Puja vacation on 06/10/2025 to Dr. Mst. Sohely Tamanna, Additional Librarian, Office of the Central Library, Shahjalal University of Science and Technology, Sylhet, Bangladesh in order to visit United States of America (USA) under the following terms and conditions:

1. That no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. That this University would not bear any expenses for her proposed visit.
3. That she would be bound to join the University after her proposed visit.

20-09-2025
Sayed Salim Md Abdul Quadir
Registrar
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.50.0112.04.708/1 (11)

Date: 20 Sep 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariate, Dhaka- 1000, Bangladesh.;
2. Immigration Officer, U.S.A Embassy, Dhaka, Bangladesh.;
3. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.;
4. Immigration Officer, M A G Osmani International Airport, Sylhet. Bangladesh.;
5. Director of Accounts, Shahjalal University of Science and Technology, Sylhet, Bangladesh.;
6. Administrator, Library, Shahjalal University of Science and Technology, Sylhet, Bangladesh.;
7. Dr. Mst Sohely Tamanna, Additional Librarian, Office of the Central Library, Shahjalal University of Science and Technology, Sylhet, Bangladesh.;
8. Additional Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh.;

9. Assistant Registrar (PS to Pro-VC), Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh.;
10. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh (Requested to upload the office order on the official website) and
11. Personal File, .



A handwritten signature in black ink, consisting of a stylized 'N' and 'A' followed by a horizontal line.

21-09-2025
Nayeem Uddin Ahmed
Deputy Registrar