



Shahjalal University of Science and Technology
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Office of the Registrar
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Record Number: 37.01.9101.000.030.40.0701.01.319

Date: 10 Sep 2025

Office Order

The University authority is pleased to allow 06 (six) days stay in abroad from 28-09-2025 to 03-10-2025 during Durga Puja Vacation to Dr. Farjana Siddika, Professor, Department of Bangla, Shahjalal University of Science and Technology, Sylhet, Bangladesh and permit to visit Thailand in purpose of her personal affairs under the following terms and conditions :

1. that no salary or portion there of would be paid in foreign currency during herstay abroad.
2. that this university would not bear **any** expenses for her proposed visit.
3. that she would be bound to join the university after expiry of her visit.

10-09-2025

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0701.01.319/1 (9)

Date: 10 Sep 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Ministry of Education, Bangladesh Secretariat, Dhaka-1000;
2. Immigration Officer, Embassy of Thailand, Dhaka, Bangladesh;
3. Immigration Officer, Shahjalal (R:) International Airport, Dhaka, Bangladesh;
4. Head of Department, Department of Bangla, Department of Bangla, Shahjalal University of Science and Technology;
5. Dr. Farjana Siddika, Professor, Department of Bangla, Shahjalal University of Science and Technology Sylhet, Bangladesh;
6. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology;
7. Deputy Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology;

8. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh., (for uploading the university web site). and
9. Personal File, -.



Rasheda

10-09-2025

Rasheda Khatun
Deputy-Registrar