



Shahjalal University of Science and Technology
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Office of the Registrar
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Record Number: 37.01.9101.000.030.40.0551.05.293

Date: 02 Sep 2025

Office Order

The University authority is pleased to grant 06 (six) days duty leave from 22-09-2025 to 27-09-2025 to Dr. Md. Abul Kalam Azad, Professor, Department of Genetic Engineering & Biotechnology, Shahjalal University of Science & Technology, Sylhet, Bangladesh and permit to visit Republic of Korea in order to participate Board Meeting and Paper Presentation at KSBB-AFOB Conference 2025 under the following terms and conditions:

- 1 That no salary or portion thereof would be paid in foreign currency during his stay abroad.
- 2 That this University would not bear any expenses for his proposed visit.
- 3 That he would be bound to join the University after expiry of his leave and visit.
4. He has to submit one hard copy of the presented paper to the office of the honorable Vice
Chancellor, SUST, Sylhet.

During the absence of **Dr. Md. Abul Kalam Azad, Dr. Mohammad Jakir Hosen**, Professor, Department of Genetic Engineering and Biotechnology, will hold the Charge of SUST Research Centre.

This office order is being issued by the approval of the proper authority.

02-09-2025

Kalam Ahmad Chowdhury
Registrar (In charge)
01711468636
registrar@sust.edu

Record Number: 37.01.9101.000.030.40.0551.05.293/1 (11)

Date: 02 Sep 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000;
2. Immigration Officer, Embassy of the Republic of Korea, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;

4. Head, Department of Genetic Engineering & Biotechnology, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
5. Dr. Md. Abul Kalam Azad, Professor, Department of Genetic Engineering & Biotechnology, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
6. Dr. Mohammad Jakir Hosen, Professor, Department of Genetic Engineering & Biotechnology, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
7. Director of Accounts, Shahjalal University of Science & Technology, Sylhet;
8. Secretary to Vice-Chancellor, Shahjalal University of Science & Technology, Sylhet;
9. Secretary to Pro-Vice Chancellor, Shahjalal University of Science & Technology, Sylhet;
10. Mr. Md. Moynul Hoque, Assistant Registrar, Registrar office, SUST, (For Uploading in University website) and
11. Personal, File.



A handwritten signature in black ink, appearing to read 'Ataur Rahman', enclosed in a grey rectangular box.

03-09-2025

Ataur Rahman
Additional Registrar