



Ref. No. Reg. /04(1043)

**Office Order**

The university authority is pleased to grant study leave with pay to **Ms. Mafruza Akter**, Lecture, Department of Bangla, Shahjalal University of Science and Technology, Sylhet, Bangladesh for a period of **01 (one) year** with effect from 03-09-2025. She is released from her duties on the same day in order to join her proposed Masters course in the University Paris Cite, France under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during her stay abroad.
2. that this university would not bear any expenses for her proposed study.
3. that she would be bound to join the university after completion of her proposed course.
4. that she would be bound to submit the admission confirmation letter from her supervisor or admission office or any other authentic document which can prove her confirmation of admission within three months from 03-09-2025 to the Registrar, SUST, Sylhet.
5. that encourage her to affiliate SUST, during the period of study leave, all research publications, patent, book etc.
6. that she would be bound to informed the university authority if she needed to extension her leave as early as possible.

This office order is being issued by the approval of the proper authority.

Sd/-

(Kalam Ahmad Chowdhury)

Registrar (in charge)

Phone: 02996632210

E-mail: registrar@sust.

Ref. No. Reg. /04(1043) 51964

Date : 1.09.25

**Copy forwarded for information and necessary action to :**

01. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000.
02. Immigration Officer, Embassy of France, Diplomatic Enclave, Madani Ave, Dhaka 1212, Bangladesh.
03. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka, Bangladesh.
04. Edourad KAMINSKI, Head of the Institution, Universite Paris Cite, 85 boulevard Saint Germain, 75006 PARIS, France.
05. Head, Department of Bangla, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
06. Director of Accounts, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
07. Secretary to the Vice-Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh.
08. Additional Registrar (Council), Shahjalal University of Science and Technology, Sylhet, Bangladesh.
09. Mr. Md. Moynul Hoque, Assistant Registrar, Office of the Registrar, Shahjalal University of Science and Technology, Sylhet, Bangladesh.(for uploading the university web site).
10. Ms. Mafruza Akter, Lecture, Department of Bangla, Shahjalal University of Science and