



Ref.No.Reg./04(703)

Office Order

The University authority is pleased to grant study leave with pay to **Mr. Kawshik Saha**, Associate Professor, Department of Architecture, Shahjalal University of Science & Technology Sylhet, Bangladesh for a period of 02 (two) years with effect from **03-08-2025**. He is released from his duties on the same day in order to join his proposed Ph.D. degree in the University of Melbourne, Australia under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. that this University would not bear any expenses for his proposed study.
3. that he would be bound to join the university after completion of his proposed study leave.
4. that he would be bound to submit the admission confirmation letter from his supervisor or admission office or any other authentic document which can prove his confirmation of admission within three months from **03-08-2025** to the Registrar, SUST, Sylhet.
5. that encourage him to affiliate SUST, during the period of study leave, all research publications, patent, book etc.
6. that he would be bound to inform the university authority if he needs to extend his leave as early as possible.

Registrar (in charge)

Ref. No. Reg. /04(703)/ 5/702

Date: 30-06-2025

Copy forwarded for information and necessary action to :

01. The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000, Bangladesh.
02. Mr. Joanne Ligouris, Executive Director, Student and Scholarly Services and Academic Registrar, The University of Melbourne, CRICOS Provider Code: 00116K, Australia.
03. Head, Department of Architecture, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
04. Immigration Officer, Australian High Commission in Dhaka, Bangladesh.
05. Immigration Officer, Hazrath Shahjalal (R.) International Air Port, Dhaka, Bangladesh.
06. Director of Accounts, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
07. Director, Computer Center, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
08. **Mr. Kawshik Saha**, Associate Professor, Department of Architecture, Shahjalal University of Science & Technology, Sylhet, Bangladesh.
09. Deputy Registrar, Council, Shahjalal University of Science & Technology, Sylhet, Bangladesh. (To report the matter to Academic Council)
10. Personal File.

Deputy Registrar 30.06.2025