



Shahjalal University of Science and  
Technology  
Sylhet-3114, Bangladesh  
www.sust.edu | registrar@sust.edu  
Establishment Teacher Branch-II  
+8802996632210

**Record Number:** 37.01.9101.000.030.40.0156.95.169

**Date:** 07 May 2025

### Office Order

The University authority is pleased to grant 16 (sixteen) days earned leave from 15 to 30 June 2025 prefixing with Eid-ul-Adha vacation from 22 May afternoon to 14 June 2025 to Professor Dr. Md. Jahir Bin Alam, Department of Civil & Environmental Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh in order to perform the holy Hajj in Macca, the Kingdom of Saudia Arabia, under the following terms and conditions:

1. that no salary or portion thereof would be paid in foreign currency during his stay abroad.
2. that this university would not bear any expenses for his proposed visit.
3. that he would be bound to join the university after expiry of his leave.

07-05-2025

Sayed Salim Md Abdul Quadir

Registrar

01711468636

registrar@sust.edu

**Record Number:** 37.01.9101.000.030.40.0156.95.169/1 (11)

**Date:** 07 May 2025

#### Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. The secretary, Ministry of Education, Bangladesh Secretariat, Dhaka – 1000, Bangladesh;
2. Immigration Officer, Kingdom of Saudia Arabia Embassy, Dhaka, Bangladesh;
3. Immigration Officer, Hazrat Shahjalal International Airport,, Dhaka, Bangladesh;
4. Dean, School of Applied Sciences and Technology, Shahjalal University of Science and Technology, Sylhet, Bangladesh;

5. Head, Civil and Environmental Engineering Department, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
6. Professor Dr. Md. Jahir Bin Alam, Department of Civil & Environmental Engineering, Shahjalal University of Science & Technology, Sylhet, Bangladesh;
7. Director of Accounts, Accounts Office, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
8. Deputy Registrar (PS to VC), Office of the Vice Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
9. Deputy Registrar, Council Branch, Shahjalal University of Science and Technology, Sylhet, Bangladesh;
10. Assistant Registrar, Office of the Pro-Vice Chancellor, Shahjalal University of Science and Technology, Sylhet, Bangladesh and
11. Mr Md Moynul Hoque, Assistant Registrar, Shahjalal University of Science & Technology, Sylhet, Bangladesh ( Please upload to the website).



A handwritten signature in black ink, appearing to read 'Nazmul Haque', is written over a grey rectangular background.

08-05-2025

Md. Nazmul Haque  
Deputy Registrar